

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**JULY 22, 2019**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Mark Salemi, Adam Chaabane, Chris Mania, Dina Bargiel, Jairo Rodriguez, Laura Vargas, MaryAnn Perro

Members Absent – Lisa Marshall

Also Present - Michele Pillari, Tom Pillari, Adam Weiss

**PRESENTATION:** The Board presented Thomas Bolen will a plaque in appreciation of his 9-plus years of service as a trustee to the Woodland Park Board of Education.

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Mayor Kazmark informed the public that there will be a tax reduction for residents on the upcoming tax bills.

Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai wanted to know if the board vacancy notice was posted in the newspaper.

**The Board interviewed two candidates for the vacant board seat.**

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:25 p.m. by BARGIEL, seconded by VARGAS  
Voice Vote: 7 YES

Motion to return to Regular Session at 7:50 p.m. by SALEMI, seconded by VARGAS  
Voice Vote: 7 YES

**220-7A – APPONTMENT OF NEW BOARD MEMBER**

Motion by VARGAS Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appoint Christine Tiseo to fill the vacant board seat. Effective 7/22/19-12/31/19.

Roll Call: 7 YES

Mayor Kazmark swore in new board member Christine Tiseo.

**EXECUTIVE SESSION**

MOTION TO GO INTO CLOSED SESSION

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- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:55 p.m. by PERRO, seconded by BARGIEL

Voice Vote: 8 YES

Motion to return to Regular Session at 8:50 p.m. by PERRO, seconded by RODRIGUEZ

Voice Vote: 8 YES

**220-21 - APPROVAL OF MINUTES**

Motion by PERRO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the June 10, 2019 workshop and the June 17, 2019 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the June 10, 2019 workshop and the June 17, 2019 regular meetings.

Roll Call: 8 YES

**SUPERINTENDENT’S REPORT**

Dr. Pillari stated that the application for the Preschool Expansion Aid is completed. Hiring for the upcoming school year is almost complete. The administration is working on refining the master schedules and schoolwide plans for the upcoming school year. Mrs. Irizarry and Mrs Tomback attended NJDOE Principal Learning Network session. They presented on the work which has been completed on our district’s 1:1 technology initiative. Mrs. Triglia, Mrs. Barreto and Mr. Scholtz met with Ann-Marie Carrey, our United Way representative, to plan for the upcoming school year. Survey results were reviews in order to set goals. The first meeting of the school year with both the teacher and student committees will take place on Sept. 18th. Real-time Scheduler Training was provided to both the administrative team and the secretarial staff at Memorial School.

Mrs. Castrovinci, ELA Supervisor, has developed a plan for the Intervention/Enrichment period at Memorial which will focus on Tiered Vocabulary Instruction. Ms. Calderon, Math Supervisor, has developed pacing guides with math topics aligned to each marking period for period 9 Intervention plan at Memorial School.

ELA coaching dates have been planned for the upcoming school year to support our continued grant work with the state at BG and CO. Foundations coaching days for Grade 3 at BG have been planned. Grades 5-8 Math Accelerated Advance Class Rubric has been refined. Parent and staff rubrics for standards based report cards for grades K-4 have been refined.

**BUSINESS ADMINISTRATOR’S REPORT**

The Business Administrator updated the board on construction progress at CO & BG. Demolition at CO is complete. Rough plumbing and electric almost complete. HVAC duct work in progress. Drywall has been delivered. At BG, brickwork on the school should be complete today. We are waiting on delivery of windows.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PERRO Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-22 through 220-29.

Roll Call: 7 YES, 1 ABSTENTION-TISEO

**220-22 - APPROVAL OF REGISTER REPORT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the June 2019 Register Report.

**220-23 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of May 2019 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of May 31, 2019 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

**220-24 - APPROVAL OF BILL LISTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$567,724.93, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#73 (6/30/19)	\$416,906.42
#60 (7/22/19)	\$132,208.20
L36	\$ 18,610.31

**220-25 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of May 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-100-00-00-065	Salaries	\$ 74,930.00	\$5,000.00	\$ 79,930.00
11-000-216-320-00-00-060	Students Speech Rel Serv	\$ 185,300.00	\$2,700.00	\$ 188,000.00
11-000-216-320-00-00-060	Students Speech Rel Serv	\$ 188,000.00	\$2,600.00	\$ 190,600.00
11-000-217-100-00-00-070	Salaries	\$ 99,000.00	\$3,000.00	\$ 102,000.00
11-000-218-104-00-00-070	Salaries of Other Profes	\$ 90,240.00	\$ 6,000.00	\$ 96,240.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 29,200.00	\$ 400.00	\$ 29,600.00
11-000-221-176-00-00-070	Salaries Math & Literacy	\$ 11,910.00	\$ 900.00	\$ 12,810.00
11-000-221-610-00-00-060	Instruction Supplies	\$ 1,334.00	\$ 200.00	\$ 1,534.00
11-000-230-100-00-00-000	Salaries Admin	\$ 287,653.00	(\$14,000.00)	\$ 273,563.00
11-000-230-331-00	Legal Services	\$ 51,800.00	\$ 4,000.00	\$ 55,800.00

11-000-230-590-00	Other Purch Serv	\$ 94,975.00	\$ 4,000.00	\$ 98,975.00
11-000-251-592-00	Misc Purch Serv	\$ 18,250.00	\$ 100.00	\$ 1,8350.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 118,588.00	\$ 1,800.00	\$ 120,388.00
11-000-263-420-00	Grounds Repair Serv	\$ 57,473.00	\$ 200.00	\$ 57,673.00
11-000-266-420-00	Security Repair Maint	\$ 68,067.00	\$ 220.00	\$ 68,287.00
11-000-291-299-00-00	Unused Sick Payments	\$ 32,000.00	\$ 4,700.00	\$ 36,700.00
11-120-100-101-00-00-065	Grades 1-5 Salaries	\$1,198,760.00	(\$44,500.00)	\$1,154,260.00
11-120-100-101-00-00-065	Grades 1-5 Salaries	\$1,154,260.00	\$14,000.00	\$1,168,260.00
11-190-100-610-00	General Supplies	\$ 116,901.00	\$ 4,300.00	\$ 121,201.00
11-190-100-610-00	General Supplies	\$ 121,201.00	\$ 400.00	\$ 121,601.00
11-204-100-106-00-00-065	Other Sal for Instruction	\$ 97,151.00	\$12,000.00	\$ 109,151.00
11-204-100-106-00-00-070	Other Sal for Instruction	\$ 125,902.00	\$ 4,000.00	\$ 129,902.00
11-204-100-106-00-00-070	Other Sal for Instruction	\$ 129,902.00	\$10,000.00	\$ 139,902.00
11-213-100-101-00-00-065	Salaries of Teachers	\$ 88,990.00	\$ 4,000.00	\$ 92,990.00
11-213-100-106-00-00-065	RR Sal of Aides	\$ 7,100.00	\$ 1,000.00	\$ 8,100.00
11-214-100-106-00-00-065	Other Sal for Instruction	\$ 73,280.00	(\$3,220.00)	\$ 70,060.00
11-214-100-106-00-00-070	Other Sal for Instruction	\$ 66,120.00	(\$39,800.00)	\$ 26,320.00
11-215-100-101-00-00-065	Salaries of Preschool Disab	\$ 144,780.00	\$ 2,500.00	\$ 147,280.00
11-216-100-106-00-00-065	Oth Sal FT Pre Disab	\$ 104,240.00	\$ 6,500.00	\$ 110,740.00
11-216-100-106-00-00-065	Oth Sal FT Pre Disab	\$ 110,740.00	\$ 4,000.00	\$ 114,740.00
11-230-100-101-00-00-065	Salaries Basic Skills	\$ 68,480.00	\$ 3,000.00	\$ 71,480.00

**220-26 - APPROVAL OF CONTRACT –MOUNTAIN LAKES BOE – ITINERANT SERVICES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Mountain Lakes BOE, to provide itinerant services, in district, to student ID#32161, 1 hr. per month, @ \$160/hr. for the 2019-2020 school year.

**220-27 - HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigations #'s 2019-14 and 2019-15 for the reasons set forth in the Superintendent's decision to the student's parents.

**220-28 - ACCEPTANCE OF RESIGNATION – J. GROCHOWSKI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of James Grochowski, districtwide Behaviorist, effective September 6, 2019 or sooner if replacement found.

**220-29 – APPROVAL OF PLAN & BUDGET FOR 2019-2020 PRESCHOOL AID**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2019-2020 Plan & Budget for Preschool Education Aid.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**Personnel:**

**220-30 -CONTRACT APPROVAL - INTERIM SUPERVISOR OF BUILDINGS & GROUNDS – D. GRIMES**

Motion by VARGAS , Seconded by BARGIEL .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for David Grimes, Interim Supervisor of Buildings & Grounds, for the 2019-2020 school year, at an annual salary of \$83,600, prorated from July 23, 2019- December 31, 2019. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-31 - APPROVAL OF STAFF STIPENDS**

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2019-2020 school year in accordance with current WPEA contract, as listed:

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Youth Month	Memorial	Meghan Glenn & Joann Kelly	\$300 to be split.
Morning Duty	BG	Donna Farraye	\$1,550.00
Nurse - Overnight Trips	Memorial	Lynn Roerich	\$300 – Washington \$200 – Boston
Morning Duty	Memorial	Ashley DeYoung & Jennifer Caputo	\$1,550 each
Overnight Trip Planning	Memorial	Lori McCluskey	\$290 each trip

**220-32 - APPOINTMENT OF HIRE – ART TEACHER – D. FARRELL**

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Donna Farrell, art teacher at Memorial School, BA, Step I, \$56,715, effective September 1, 2019.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-33-APPROVAL OF SUBSTITUTE CUSTODIAN FOR THE 2019-2020 SCHOOL YEAR**

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the following as substitute custodian for the 2019-2020 school year.

Michael Cusumano, Black Seal \$22/hr.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-34 -APPOINTMENT OF HIRE – SPECIAL EDUCATION TEACHER – J. JONES**

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jessica Jones, as a special ed teacher at Memorial, BA, Step I \$56,715, effective September 1, 2019.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-35 -APPOINTMENT OF HIRE – ELA TEACHER – N. SEGARRA**

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Noel Segarra, as an ELA teacher at Memorial, MA, Step I \$63,165, effective September 1, 2019.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-36 - APPROVAL OF STAFF LOCATION CHANGE –REMOVED FROM AGENDA**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve location transfer of Michelle Svorec, from SpEd teacher in Memorial to SpEd teacher in BG.

Roll Call:

**220-37-APPOINTMENT OF HIRE – SPED TEACHER – J. MONTAGUE-REMOVED FROM AGENDA**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jody Montague, as an Special Ed teacher at Memorial, MA, Step I, \$63,165, effective September 1, 2019.

Roll Call:

**220-38 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by PERRO Seconded by BARGEIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

Name	Activity	Date	Fee	Travel
Katherine Elman	Handle With Care Behavior Management System	8/5-8/7 2019 2019	\$1,250	\$34.80

**220-3A-APPROVAL NEW JOB DESCRIPTION – HEAD CUSTODIAN**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve new job description of Head Custodian, as attached.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-4A- APPOINTMENT OF HIRE – PHYSICAL EDUCATION TEACHER – M. VOLPE**

Motion by VARGAS , Seconded by BARGIEL .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Michael Volpe, as a physical education teacher at CO, MA 30, Step I, \$67,715, effective September 1, 2019.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**Finance:**

**220-39 -AUTHORIZE PURCHASE OF 150 CHROMEBOOKS**

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize purchase of 150 Chromebooks, at a cost of \$ 47,107.50 and 150 Chromebook licenses, at a cost of \$3,825.00, from CDW, under Co-op contract #ESCNJ18/19-03, to be used at Beatrice Gilmore School. Total Cost: \$50,932.50

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-40 -AUTHORIZE PURCHASE OF 25 STAFF WORKSTATIONS**

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize purchase of 25 HP Windows 10 computers with 25 monitors, to replace old Windows 7 machines, districtwide, which are no longer supported by Microsoft, from CDW, under CoOp contract #ESCNJ18/19-03. Total Cost: \$26,139.00

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-5A – APPROVAL - INCREASE IN MILEAGE REIMBURSEMENT**

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve increase in mileage reimbursement for travel from .31/mile to .35/mile, as per NJ Dept. of Treasury notification, effective 7/1/19.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**220-6A- APPROVAL OF BILL LISTS**

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$129,556.00, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#61	\$129,556.00

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**Buildings & Grounds:**

**220-41 - USE OF FACILITIES – MEMORIAL SCHOOL – NATIONAL NIGHT OUT**

Motion by VARGAS Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve use of Memorial Dr., tables & chairs and use of electricity for the Municipal Alliance’s National Night Out, Tuesday, August 6, 2019, from 6:00pm-9:00pm.

Roll Call: 7 YES, 1 ABSTENSTION-TISEO

**PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai asked the attorney if he advised the Board that they needed to post the board vacancy position in the newspaper.

*Mrs. Perro inform Mr. Desai that the posting has to be publicly advertised, which it was, not a legal notice.*

**ADJOURNMENT**

Motion to adjourn at 9:10 p.m. by PERRO, Seconded by RODRIGUEZ

Voice Vote: 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION I**

**ITEMS DISCUSSED:**

- Board deliberated candidates to fill the vacant board seat
- Board member fingerprinting

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION II**

**ITEMS DISCUSSED:**

- Board discussed position of Head Custodian